

JOB PROFILE

PEER REVIEW SENIOR ADVISOR



Hours per week: 37.5

Reporting Accountability: Peer Review Programme Manager in the first instance followed by the Peer Review Programme Director

Reimbursement Level: £113,000.00 per annum

The Peer Review Senior Advisor assists with evaluating the efficiency and effectiveness of the Peer Review programme through oversight and support of the peer review products ensuring a high quality service is provided to members.

Main Responsibilities

Assist with the smooth running of the programme by:

- Reviewing programme implementation across the regional centres and recommending changes to improve performance, consistency, efficiency, effectiveness and product value
- Providing oversight and co-ordination of the three industry peer review lead teams (station, corporate and pre-startup); this would involve leading meetings, leading projects and performance monitoring

Produce meaningful services for WANO members by:

- Participating as an observer in peer reviews performed in all regions to identify strengths and weaknesses in peer review performance
- Supporting implementation of programme infrastructure such as periodic area for improvement (AFI) analysis, maintenance and quality control of programme database information, and the development and maintenance of programme performance indicators
- Maintaining and updating WANO Performance Objectives & Criteria 'How to Review' documents
- Liaising with the regional centres to obtain programme activity schedules and results, and using this to maintain accurate information on the member website
- Regularly reviewing and updating the Governance arrangements for the Peer Review programme

Ensure projects relevant to the programme run smoothly by:

- Providing oversight and support to the Peer Review Compass Long term Plan action items

Personal Characteristics

Essential

- Excellent interpersonal (relationship) skills with a proven ability to communicate with peers at all levels
- A proven ability to work effectively with people from different cultures and backgrounds
- Excellent communication skills

- A high level of accountability for actions and results
- A strong commitment to WANO's mission
- The ability to work flexibly
- The willingness to travel internationally

Qualifications

Essential

- Excellent command of the English language, both verbally and written. As a minimum, certified English skills at C2 level of the Common European Framework of Reference for Languages (or equivalent) are required.
- Qualified as a WANO lead reviewer.

Desirable

- Degree qualification in a technical field.
- Holds a senior reactor operator license or certification.
- Qualified as a WANO Peer Review Team Leader.

Experience

Essential

- Demonstrable experience working in commercial nuclear power with an in-depth understanding of the nuclear industry
- Demonstrable experience as a mid-level manager
- Previous participation in WANO peer reviews
- Experience of facilitating workshops and presenting to diverse audiences
- Previous participation in WANO member support missions
- Experience of critically analysing information and extricating important conclusions from diverse data
- Experience of working in successful teams to achieve desired outcomes

Development Opportunities

When two years of service in the role of a Peer Review Senior Advisor have been completed successfully, there are a number of development opportunities available. Within WANO, the role of Programme Manager would be the next logical role. Within a nuclear power plant, experience gained would be beneficial in a department Head or Director position.

